



BOARD OF HEALTH MEETING MINUTES

Tuesday, June 26, 2018

BOARD MEMBERS:

Larry Church, Commissioner, Payette County
Nate Marvin, Commissioner, Washington County (Excused)
Tom Dale, Commissioner, Canyon County
Kelly Aberasturi, Commissioner, Owyhee County
Bill Brown, Commissioner, Adams County (Excused)
Richard T. Roberge, MD, Physician Representative (Excused)
Bryan Elliott, Commissioner, Gem County (Excused)

STAFF MEMBERS:

Nikole Zogg
Doug Doney
Patty Foster
Katrina Williams
Carol Julius
Brian Crawford

GUESTS: Sarah Andrade, Mike Kane

MEETING CALLED TO ORDER -- CHAIR

Chairman Larry Church called the business meeting to order at 9:13 a.m.

REQUEST FOR ADDITIONAL AGENDA ITEMS

Chairman Larry Church asked for additional agenda items. No additional items were noted.

REVIEW AND APPROVAL OF 05/17/18 MINUTES

No quorum is present. The minutes from the Board of Health meeting held May 17, 2018 will be approved at the July meeting.

REVENUE AND EXPENDITURE REPORT:

Financial Manager Patty Foster presented the May financial report. The target for revenues at the end of May was 91.7%. Due to conservative budgeting Environmental Health revenues hit almost 101% in fees and 100% in contracts. Overall contract revenues hit 101% due to the receipt of some unexpected contract funds. Patty explained that the net cash position is \$360,258.00. She expects to see quite a swing in that before the end of the fiscal year and anticipates ending the year at less than \$100,000 net cash position. She clarified that Information Technology (IT) expenses come out of operating budget. She also provided a comparison with last year's ending net cash position of \$110,000.

Patty noted that the Parents as Teacher grant funds bumped our contract revenue in Family Health up to almost 112%. Patty highlighted the environmental health fees received so far. She also noted that Nutrition has a very high fee percentage at 142% due also to conservative budgeting.

FOOD FEES DISCUSSION

Nikki summarized the work the recent food fee workgroup completed during approximately one year of meetings. The Executive Council chose to not pass a resolution and acknowledged that individual boards can set their own fees.

Mike Kane, SWDH legal counsel, presented information to the Board. Mike was involved in getting food fees set by statute nine or ten years ago and worked closely with Russ Duke, Central District Health Department Director, in doing that. Mike explained that the health districts are allowed to charge fees to cover costs. The fee in statute for “licensing” involves a lot including the inspection process. Sometimes ensuring compliance involves several visits. The question becomes is there a difference between licensing fee and inspection fee. It appears in the statute dealing with license fees for food establishments there is a section that says this is only for part of the food fee program. The districts have been using district funds to absorb the costs not covered by food licensing fees.

It is Mike’s opinion that the statute allows for other fees to be charged. He explained Brian’s proposal to implement a fee for the inspection. Mike suggested having hearings as required by statute. The hearing would provide an extra layer of protection.

Nikki explained that she has visited with Russ Duke, Director for Central District Health Department regarding charging additional food fees. Nikki and Commissioner Dale also discussed moving forward down this path to have a conversation with the Idaho Department of Health and Welfare (IDHW) so that a barrier will not be created. Idaho statute states that IDHW is responsible for the food safety protection program, but their authority is delegated to the health districts. Nikki also emphasized the importance of including industry representatives in conversations prior to fees being established.

Nikki added that after the Idaho Association of District Board of Health (IADBH) business meeting Representative Blanksma expressed concerns about the Legislature’s perception of the health districts’ efforts to set their own fees. Mike agreed that the Legislature’s perception is something that must be kept in mind.

FEE APPROVAL

No quorum is present. The fee approval request will be presented at the Board of Health meeting scheduled for July.

SPECIAL REPORT: SWDH/LIFEWAYS PARTNERSHIP

Sarah Andrade, Lifeways Program Manager for Idaho, presented information on the partnership between SWDH and Lifeways, Inc. Lifeways has offices and provides services out of Nampa and Caldwell. They have satellite offices in Weiser, Boise County, and a few small co-located partnerships including SWDH. Sarah was asked to come to the board meeting to discuss how the collaboration between Lifeways and Southwest District Health developed and some of the benefits we have noticed from that partnership.

She provided some historical information about Lifeways, an Oregon based company with some inpatient treatment centers. Within the last five years Lifeways expanded from Ontario to Fruitland. This expansion was favorable and rallied for by a majority of employees because most of them are Idaho residents. As a non-profit, Lifeways accepts a wide variety of patients including those without insurance coverage. As Lifeways began to manage the volume of patients being seen they recognize the value of case management and strong relationships within the community.

Lifeways sought partnerships with agencies that have knowledge in areas their agency does not. Lifeways began to identify agencies with missions that aligned and with expertise complimenting one another. By embedding a clinician at SWDH benefits realized are promoting efficiencies, leveraging collaborative efforts, shared resources, more hands and minds on deck that have prompted some very interesting program development.

Sarah shared that within the last few weeks they were approached by SWDH staff who are leading the effort to establish the Parents as Teachers program.

SWDH has a WIC clinic embedded at Lifeway's Nampa location which has provided some convenience and coordinated care for clients. These two different fields that are often siloed have an opportunity to work together for the benefit of the clients.

Some of the services they currently offer at Nampa Lifeways include the WIC program, and they are looking to add primary care provider services in partnership with SWDH. In the Caldwell facility there is an onsite clinician and onsite behavioral health services. There is a 24/7 behavioral health call in center and on site individual and family psychotherapy as well as mental health assessments and additionally crisis risk screenings. Currently, Lifeways is not providing psychiatric services but they do have an onsite referral process to immediately access those services. One of the benefits realized with the partnership between SWDH and Lifeways is some unique cross training opportunities between professions. For example, one of the Lifeways clinicians was asked to come in to SWDH and provide training on mandatory reporting. The partnership allows resources to be leveraged to meet community needs.

Sarah noted that Lifeways' client outcomes have improved by being able to access SWDH services. In rural communities, geography is often one of the largest barriers that providers experience. By being able to co-locate both physical and behavioral health clients benefit from easier transportation.

ANNUAL BOARD LEADERSHIP POSITIONS

This agenda item was not addressed due to lack of a quorum.

BOARD MEMBER TERM EXPIRATIONS

This agenda item was not addressed due to lack of a quorum.

EXECUTIVE COUNCIL REPORT

No Executive Council Report was given.

DIRECTOR'S REPORT

Climate Assessment Review

Nikki explained that each year around the beginning of the calendar year an organizational climate assessment to assess the morale of the organization, how staff are feeling about their supervisors, their teams, and their pay is sent out. She emailed the survey results out to Board members. She provided written copies of the climate assessment response she distributed to staff. The assessment went out in late January/early February. This timing coincided with a significant organizational restructuring to combine clinic pieces and there was quite a bit of unrest among staff. No more disruptive organizational restructuring is anticipated.

In the few months since then Nikki feels staff are feeling more settled as they realize their jobs are secure and they begin to see some of the benefits of the reorganization.

Commissioner Aberasturi mentioned there seems to be a disconnect between the director and the staff. He asked why that is. Nikki has an open door policy that many staff used. She feels there are staff who do not agree with some of the restructuring. She is happy to speak with staff and welcomes the opportunity to visit with staff. She also explained that leadership team has recently started inviting staff into the weekly meetings to provide input about problems or solutions.

Crisis Center Update

Last week Doug Doney and Heather Taylor, IDHW Program Manager, visited three locations recommended by the real estate broker they have been working with. One was feasible and will be revisited on Thursday, 6/28. In speaking with our agent Doug mentioned that the agent indicated the market is pretty tight right now and there are not a lot of options out there. The agent has sent inquiries to other agents to check availability of other locations.

The direction that Nikki has given Doug is to look at leasing options rather than try to buy something at high market value. The agent will provide some more information and other locations to view. Doug provided information on one potential location over near Walmart at the corner of Ustick and Caldwell Boulevard. Doug explained that the positives are the accessibility by bus route. The building is mostly open inside and could be modified as needed.

Commissioner Dale suggested a location near a school being considered for purchase by Canyon County. He asked Nikki and Doug to consider waiting to make leasing agreements until Canyon County receives a response to its offer to purchase.

Board members directed Nikki and Doug to continue looking at opportunities and provide information to the workgroup.

The RFP for the crisis center closes on July 6. Nikki expects to have a recommendation to the Board at July's meeting. Nikki has the contract in hand. Last month the Board gave Nikki the authority to sign the crisis center contract which is for a total of \$3.2 million. Commissioner Dale and Commissioner Aberasturi have reviewed the contract. The cities of Caldwell and Nampa have committed funding to the crisis center project.

Nikki will set up times to meet with all of the county commissioners again regarding crisis center contributions.

Board of Health Physician Representative

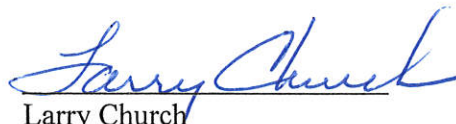
Dr. Roberge will be resigning. Each of the boards of county commissioners need to vote to appoint Dr. Sam Summers. Katrina will send out letters to the county clerks.

There being no further business, the meeting adjourned at 11:28 a.m.

Respectfully submitted:


Nikole Zogg
Secretary to the Board

Approved as written:

 7-24-2018
Larry Church
Chairman
Date